

LCBI is seeking a Facilities Manager.

The work of the Facilities Manager includes:

- Managing the preventive & regular maintenance and staff for all structures, grounds, building systems & equipment.
- Managing the administrative and operational functions of the department including rental of facilities.
- Managing Food Services, overseeing food service operations.
- Managing retrofits and renovations of facilities including supervision of contractors.
- Collaboration with staff and student groups in school based activities.
- Engage in Executive team meetings.

A comprehensive benefits package is included.

For a complete job description or to submit your resume, please email; Wayne Hove, president@lcbi.sk.ca.



Core Competencies

- Demonstrates spirited discipleship which underlies all tasks and interactions.
- Clearly conveys information, engaging others to ensure messages are understood, creating a positive interaction with confidence and respect.
- Maintaining composure in stressful or adverse situations.
- Promotes cooperation and commitment with the Campus Life team.
- Takes personal responsibility for the quality and timeliness of work.
- Helps others resolve complex or sensitive disagreements and conflicts.
- Displays ongoing commitment to learning and self-improvement.

Requirements

- An active Christian and a visible spiritual life.
- Post-secondary education in youth work, social work or other appropriate field of study
- Excellent verbal and written communication skills.
- Good organizational, time management and prioritizing skills.
- High level of empathy and listening skills.
- Ability to facilitate group process for team building, etc.
- Flexibility in work hours, programs, and services.
- Experience working with youth, both individually and in small groups.
- Trained in dealing with disclosure and related issues.
- Strong problem identification and problem resolution skills.
- A negative criminal record and vulnerable sector check.